



PROJECT MANAGEMENT & AGILE METHODOLOGIES



CALLING FOR:
All non-project managers in all levels

JULY 20-21, 2026 | 9AM | FMM EASTERN

OVERVIEW

Project management is the art and science of converting the client’s vision into reality by working efficiently, effectively and safely. Unfortunately, due to the secretive nature of some industries, knowledge gained in planning, scheduling and controlling construction and other process is rarely disseminated. Consequently, the cost of inefficiency is being incurred as a recurring cost. One of the reasons for this high rate of failures is the lack of knowledge. The Project management in the modern sense began in the early 1950s, although it has its roots further back in the latter years of the 19th century. The driver for project management was businesses realizing the benefits of organizing work around projects and the critical need to communicate and co-ordinate work across departments and professions. Many organizations do not employ full-time project managers and it is common to pull together a project team to meet a specific need. While many people may not have formal skills in a project methodology, taking a role in a project team is an excellent learning opportunity and can improve a person's career profile. The project team consist of supporting staff who need to be banded together to contribute to efforts initiatives that are being planned or worked on by their superiors. Agile methodologies emphasize flexibility, collaboration, continuous improvement, and customer satisfaction. They were originally developed for software development, but are now widely applied in engineering, product design, R&D, and service industries. Team members can access to a specific tool in order to update their own progress, leave comments on tasks, and monitor what work is coming up next for them.

OBJECTIVE

- Identify the key activities in the project life cycle.
- Recognize the components of a project charter and how to be appropriately scale them based on the size of a project.
- Understand the role of the “triple constraint” in project management and apply it in determining project scope.
- Keep projects on track by managing project risks and effectively using a communication plan.
- Capture valuable project lessons and use them to define and improve project management practices within your organization.
- Develop an action plan for continuing to expand your project management knowledge.
- Harness the advantages of agile in customer satisfaction, adaptability to change, teamwork and collaboration, detection of problems an improvement through retrospectives.

COURSE OUTLINE

DAY 1

- 8.45AM Registration of Participants
- 9.00AM Overview of Project
- 10.30AM Morning Tea Break
- 10.45AM Overview of Project Management
Agile Methodologies in Project Management
- 1.00PM Lunch Break
- 2.00PM Overview of Project Manager
- 3.30PM Evening Tea Break
- 3.45PM Project Leader - General Management Skills
Main Cause of Project Failure
- 5.00PM End of Programme Day 1



DAY 2

- 8.45AM Registration of Participants
- 9.00AM Organisation
Overview of Strategic Management Process
- 10.30AM Morning Tea Break
- 10.45AM Defining the Project
Network Plan
- 1.00PM Lunch Break
- 2.00PM Project Risk
Reducing Project Time
Scheduling Recources
- 3.30PM Evening Tea Break
- 3.45PM Progress & Performance Measurement & Evaluation
Project Closure
- 5.00PM End of Programme Day 2





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July 20-21, 2026 | 9AM-5PM | FMM Eastern Branch

... ADMINISTRATIVE DETAILS ...

HRD CORP CLAIMABLE COURSE DETAILS

- Training Provider : **FMM Institute Eastern**
- MyCoID : **475427W_EASTERN**
- HRD Corp Programme No : **Provided upon registration**

DISCLAIMER

The FMM Institute reserves the right to change the facilitator, date and to vary / cancel the course should unavoidable circumstances arise. All efforts will be taken to inform participants of the changes,

REGISTRATION

- Upon **Faxing/Mailing** the completed **Registration Form** to FMM Institute, you are **deemed** to have read and **accepted** the terms and conditions. The **course** would also be **deemed as confirmed** unless informed otherwise.
- Will be based on First-Come-First served basis.

ENQUIRIES & REGISTRATION

Ms Wanhui/ Ms Elly
Email : fmmeastern@fmm.org.my
Tel: 09-560 6554/ 5244

Please tick accordingly:

- Fees:** **FMM Member: RM 972.00/pax**
(inclusive of 8% Service Tax)
- Non Member: RM 1,080.00/pax**
(inclusive of 8% Service Tax)

Fees include course materials and Certificate of Attendance

CANCELLATION

- Must be writing with reasons.
- 7 days before the course - No payment charged.
- 3-6 days before the course - 50% payment charged.
- < 3 days before the course - Full payment charged.
- Participants who did not turn-up will be charged full payment.
- Replacements can be accepted at no additional cost.

PAYMENT

- **Cheques** made in favour of "FMM Institute" should be forwarded to FMM Institute Eastern.
- For **HRD Corp claimable course**, an **attendance of 100% is a must**, in any case, **employers will be billed in full.**

Closing Date
July 9, 2026

REGISTRATION FORM

Dear Sir / Madam, please register the following participant(s) for the above programme.

No	Name	Designation	I/C Number	Email	H/P No.
1.					
2.					

(Please attach a separate list if space is insufficient)

We will **be claiming under HRD Corp Claimable Courses (SBL-Khas)** but full payment would be made to FMM Institute in the event that no disbursement from HRD CORP under any circumstances.

We will **NOT BE CLAIMING under training grant from HRD Corp.** Payment will be made to account payee **FMM Institute** by cheque or bank transfer to **MAYBANK Account No. 5560-1106-3275**

Submitted by:

Name : _____ Designation: _____

Company : _____ FMM Membership No. : _____

Address : _____

Email : _____ Tel: _____ Fax: _____

TIN No. : _____ SST No: _____

Company Stamp